

# GRASSROOTS CLUB SAFEGUARDING RISK ASSESSMENT

WADEBRIDGE TOWN AFC

EVENT DETAILS	
<b>EVENT:</b> (e.g. Under-10s coaching sessions)	<b>DATE:</b>
Youth training and matches	26/3/21
<b>CLUB LEAD NAME, ROLE FOR SESSION AND CONTACT NUMBER:</b>	
<b>SECOND ADULT NAME, ROLE FOR SESSION AND CONTACT NUMBER:</b>	
Lee Bateman - Youth Chairman - 07771903982	
<b>DESIGNATED SAFEGUARDING PERSON NAME AND CONTACT DETAILS:</b>	
Eamonn O'Conner - 07908496201	

CLUB POLICIES AND PROCEDURES BEING FOLLOWED	YES	NO
Safeguarding children	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Adults at risk	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Social media use	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Use of photograph and filming	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Anti-bullying	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Code of Conduct, including acceptable behaviour	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Equality, diversity and inclusion	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Managing challenging behaviour	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other(s): e.g. parent/carer consent	<input checked="" type="checkbox"/>	<input type="checkbox"/>

VENUE DETAILS (e.g. Club)	
<b>VENUE NAME AND ADDRESS:</b>	
Wadebridge Town AFC Bodieve Park Wadebridge PL27 6DJ	
<b>VENUE LEAD CONTACT NAME:</b>	<b>CONTACT NUMBER:</b>
Barry Cudmore - Secretary	07840385493
<b>VENUE GPS CO-ORDINATES:</b>	<b>WIFI ACCESS:</b>
50.5224002, -4.8270596 (Plus Code: G5CF+X5)	

EMERGENCY PROCEDURES	
Emergency Action Plan:	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
Location of nearest defibrillator:	Side of main grandstand
Name of designated runner to bring defibrillator to incident site:	Assistant coach
Location of any access barrier keys:	
Emergency vehicle access:	Via main entrance
Air ambulance landing station:	

INSURANCE COVER	YES	NO
Personal Accident and Public Liability insurance cover	<input checked="" type="checkbox"/>	<input type="checkbox"/>

inclusion policies

<sup>2</sup> These numerical references refer to downloads on the safeguarding section of The FA.com [here](#)

Risk ratings: red (serious issues and risk/interventions needed immediately); amber (some issues/being managed/needs monitoring); green (on track)

Area of risk	Is there an additional risk to children?	Is there an additional risk to disabled <sup>1</sup> or impairment-specific participants (children and adults)	Risk rating: red, amber, green (RAG)*	Solution/mitigation (Consider what if...?)	Solution/mitigation RAG rating	Review post-activity and by whom
<b>EXAMPLE</b> <i>Informed written consent to participate.</i>	<b>EXAMPLE</b> <i>Yes, must have parent/ carer consent. Additional risks, e.g. younger age groups – understanding of social distancing is limited.</i>	<b>EXAMPLE</b> <i>Possibly, it depends on the disability or impairment. Discuss with participants to assess this.</i>	<b>EXAMPLE</b> <i>Amber</i>	<b>EXAMPLE</b> <i>Parents/carers to be advised of Covid-19 arrangements prior to consenting for their child to participate. Discuss with adult participants.</i>	<b>EXAMPLE</b> <i>Amber as not been done before. Implement in line with guidance, note impact and review.</i>	<b>EXAMPLE</b> <i>Majority of children managed social distancing, work with relevant parents to reinforce with a handful.</i>

Parents briefed and have given informed consent to restart football activity 8.22	Yes, players must understand what is expected of them with regards to Covid-19 measures	Yes, coaches must discuss with parents/carers to ensure understanding	Amber	All parents must be advised of updated Covid-19 arrangements before consent given	Amber – follow FA guidance to implement	Coaches must review to check all following requirements
Clear procedures for referring safeguarding concerns and managing allegations against staff 2.1 & 2.2	Yes, younger players may not always understand when they are being put at risk	Yes, they may not understand the risks	Red	Ensure parents and players are aware of procedures	Green	Safeguarding officer to review and update procedures and ensure they are available to all
Children and parents/ carers given DSO details & how to raise concerns 7.1	Yes, may not always be confident to take action	Yes, may not understand what to do	Red	Ensure parents and players are aware of procedures	Green	Safeguarding officer to review and update procedures and ensure they are available to all

<sup>1</sup> Disability is a protected characteristic, under the Equality Act, 2010. Clubs should champion inclusive football activity in line with their equality and/or inclusion policies

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Staffing ratios: - Clearly defined lead and support roles.	Yes – lead coach and 2nd adult. Brief both on roles and responsibilities.	Yes – check individual understanding with staff and adult players.	Red	Follow Government Covid-19 and FA guidance. Discuss risks and how being managed.	Green	Review learning and share across club.
Covid-19 protocols briefings shared and agreed with all committee/ volunteers	Yes, if all do not follow guidelines	Yes, if all do not follow guidelines	Red	Online briefing	Amber – to be shared and agreed	Continually monitor FA updates and review as necessary
Covid-19 protocols briefings done with all players at start of each session	Yes, if players do not follow guidelines – risk of catching/spreading Covid-19	Yes, important to check their understanding	Red	All coaches to brief their players	Amber – to be implemented	Continually monitor FA updates and review as necessary
All players/coaches /parents to do self-screen checks before travelling to session	Yes, they may need some support from parents to do this	May need support with these checks	Red	Ensure this is done before every session	Amber	Self-screen checks updated in line with Covid-19 guidance
Coaches to ensure that self-screen checks have been done and were all negative	Yes, as they will come in some close contact whilst playing football	Possibly, important to check understanding	Red	Coaches to decide how they gather this info e.g. via App thumbs up	Amber	Follow up immediately any who do not follow processes

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Drop off/pick up arrangements e.g.: • Accessible parking; • Signage; • Social distancing; • Managing parents	Yes, ensure parents are aware  No spectators allowed One parent per child allowed for H&S	Possibly, may need some help with these	Amber	Coaches to manage arrival and pickup with players and parents	Amber	Review in line with Covid-19 guidance
Changing/showers: • Closed – Covid-19; • Arrive already changed.	No	No	Green	Coaches to communicate this to all	Green	Review in line with Covid-19 guidance
Access to toilets, e.g.: • Supervision; • Hand-washing facilities; • Paper towels and sealed bins	Yes, due to proximity of toilets from youth pitches. Parents to accompany younger children	Yes, support may be needed	Amber	Toilets open 30 minutes before and after training and cleaned regularly	Green	Review in line with Covid-19 guidance
Playing area, e.g.: - Clearly marked to support social distancing.	Yes, support children to maintain social distancing.	Yes, support all to maintain social distancing.	Amber	Cones to de-mark zones e.g. arrival area/rest area 2m cones apart	Green	Review with players and coaches and share learning.
Players own named items e.g.: • Water bottle; • Hand gel; • Sun cream;	Yes, need reminding to not touch others items and sanitise regularly	Yes, some support may be required	Amber		Amber	Will need regular reminders  Review in line with Covid-19 guidance

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<ul style="list-style-type: none"> <li>• Medication.</li> </ul>						
Equipment, e.g.: <ul style="list-style-type: none"> <li>• Cleaning.</li> <li>• Limit sharing.</li> <li>• Hand hygiene.</li> </ul>						
Planned activity, e.g.: <ul style="list-style-type: none"> <li>• Age-appropriate;</li> <li>• Covid-19 – follow Government Guidance re: group size;</li> <li>• Social distancing.</li> </ul>						
Relevant medical information in respect of participants 8.2	If, info is unknown	If, info is unknown	Red	Gather info prior to activity; risk assess; agree with relevant parties who needs to know any confidential info and share accordingly.	Amber	
Emergency contact numbers for participants 8.2	If, info is unknown	If, info is unknown	Red	Parent carers info on coaches App or in file	Green	Coaches to check regularly and update

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No spitting, e.g.: • Hygiene protocol; • Disciplinary procedures. No chewing gum, e.g.: • Hygiene protocol; • Club disciplinary procedures.						
Managing injuries (see The FA's First-Aid guidance notes)						
Access to Personal Protective Equipment (PPE) for First Aiders (see The FA's First-Aid guidance notes)						
Managing someone who becomes symptomatic (see The FA's First-Aid guidance notes)						
Local medical centres/first aid arrangements (See The FA's First-Aid guidance notes and the Medical						

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Emergency Action Plan.						

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